

1 **South Davis Recreation District**  
2 **Administrative Control Board Meeting**

3 September 8<sup>th</sup>, 2025, at 5:30 p.m.  
4

5 Board Members present:

6 Councilmember Kate Bradshaw, Bountiful City *\*arrived at 5:45pm*  
7 Councilmember Dell Butterfield, West Bountiful City  
8 Councilmember Suzette Jackson, North Salt Lake City  
9 John Norman, Board Appointed Representative  
10 Brett Steadman, Board Appointed Representative  
11 Councilmember Spencer Summerhays, Centerville City  
12

13 Staff In Attendance:

14 Tif Miller, Executive Director Tom Lund, Maintenance Supervisor  
15 Scott McDonald, Aquatics & Fitness Director Mary Gadd, Office Manager  
16 Cory Haddock, Ice & Recreation Director Tyson Beck, District Clerk  
17 Bradley Christopherson, District Attorney  
18

19 Others in Attendance:

20 Jason Berrett (Centerville), Brett Hewlett (Bountiful), Christi Majors (Centerville), Mark  
21 Turner (Centerville)  
22

23 **WELCOME**

24  
25 Chairman Summerhays opened the meeting at 5:30 p.m. and excused Mayor Ryan  
26 Westergard.  
27

28 **CITIZEN MATTERS**

29  
30 Ron Mortensen thanked staff and board for the information on the past 19 years subsidy tax  
31 revenue he pointed out that while the tax rate subsidy has remained stable that revenues increased  
32 more rapidly than inflation over that same time. Dr. Mortensen commented that the operations and  
33 maintenance subsidy should've been used to maintain the center on an ongoing basis and to build up  
34 the reserves.  
35

36 Christi Majors commented on increasing the wages for the front desk so that mature  
37 candidates could be recruited.  
38

39 Brett Hewlett has been involved with the District's Jr. Jazz competition program since 2000  
40 and was surprised at the increase to the program fees after comparing it to other local leagues.  
41

42 Jason Berrett, with DC Wind hockey program, thanked staff and board for their continued  
43 support and reported that their youth participation has increased.  
44

45 **RECOGNITION OF EMPLOYEE OF THE MONTH**

46 Mr. Miller recognized Angela Millet as the employee of the month for September.  
47

48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85  
86  
87  
88  
89  
90  
91  
92  
93  
94

**APPROVAL OF AUGUST 11<sup>TH</sup>, 2025 BOARD MEETING MINUTES**

Minutes of the Administrative Control Board Meeting held on August 11<sup>th</sup>, 2025, was approved on a motion made by Mr. Norman, and was seconded by Councilmember Butterfield. Board Members Butterfield, Jackson, Norman, Steadman, and Summerhays voted “aye.”

**REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW FOR AUGUST 2025**

Mr. Miller highlighted the following expenditures:

- Affordable Portables (#17) - \$500 for rental of race port-a-potties
- International Business Forms (#32) - \$4,765.11 for Handcart Days race shirts
- Pink Sunshine Resurfacing (#72) - \$6,745 for slide resurfacing
- Ski Pro (#76) - \$1,175 for swim team silicone caps
- Boulder Valley (#81) - \$2,269.16 for volleyball t-shirts
- Lundquist Sales (#119) - \$3,149.59 for a lap pool pump

*\*\*Councilmember Bradshaw arrived at 5:45 p.m.\*\**

Mr. Miller answered that #108 to Certified Disaster Services for \$1,295.00 was a refund for a cancelled party reservation. Mr. Miller said a \$5 service charge was being charged but that staff have been discussing increasing this fee as it has never been increased.

Total expenditures of \$565,467.95 for the period of August 1, 2025, to August 31, 2025, was approved on a motion made by Councilmember Butterfield, and seconded by Councilmember Jackson. Chairman Summerhays asked for a roll call vote. Board Members Jackson, Butterfield, Summerhays, Bradshaw, Norman, and Steadman voted “aye.”

Mr. Miller reviewed the financial statement and was asked where competition basketball currently sits for revenues and expenses. Mr. Miller replied at a loss of \$15,147 for the year but it was for the cheaper priced spring league held earlier in the year.

**DISCUSSION ON NOVEMBER DATE FOR THE REGULAR BOARD MEETING**

Mr. Miller reported that the meeting schedule originally had November 3<sup>rd</sup> as the regular board meeting and suggested moving the meeting to November 10<sup>th</sup>. The board saw no conflicts with that.

**RESPONSE TO CITIZEN INFORMATION REQUEST FROM AUGUST 2025**

Tyson Beck prepared a report after the request from the last meeting that showed the subsidy levy collection from 2005 to 2024. Mr. Beck reported that the levy collection was \$513,000 in 2005 and had grown to 1.7 million for 2024. Increases between 2005-2023 were for new growth and was \$418,550 and \$775,000 in 2024 due to the tax increase.

**EXECUTIVE DIRECTOR REPORT**

- 95 Mr. Miller reported on the following items:  
96 • Schedule changes for ice, pools, freestyles, and additional hockey availability  
97 • Highlighted the Learn To Skate staff and teachers  
98 • Next Health Coalition meeting is 10/16  
99 • West Bountiful City day will be 10/2  
100 • Numerous budget lines have seen an increase in revenues over 2024  
101 • Dogapoolooza – 70 registrations – 9/13  
102 • No reply received from the School District  
103 • Pools are closed for maintenance with several projects happening  
104

105 Chairman Summerhays asked for feedback and suggestions for a swim calendar that can  
106 distribute what lanes were being used at what times for the lap swimmers. Staff and board members  
107 discussed several options, space priorities in the lap pool, and public communications.  
108

109 **MEMBERSHIP REPORT**

110 Mr. Miller reviewed August membership sales.  
111

112 **DISCUSSION ON UPDATE COSTS FOR POTENTIAL FUTURE PROJECTS**

113 Mr. Miller compared estimated costs that he had received from Hogan Construction and  
114 VCBO for projected future projects that have been discussed in past meetings. Hogan's estimates  
115 were lower for all projects, but they were still working on some missing some details and costs.  
116 Despite that it is not expected to be as high as VCBO's estimated costs.  
117  
118

119 **DISCUSSION ON 2026 BUDGET DRAFT #1**

120 Mr. Miller presented a draft of the 2026 Budget with updated capital projects for review. He  
121 noted many programs are bringing in more revenue than they did in 2024, but the draft does include a  
122 reduction in program participants due to increased fees. Mr. Miller noted that the budget does not  
123 have any revenue coming from debt service and discussed different ways to account for depreciation.  
124  
125

126 Mr. Miller explained the draft was prepared with a 4.9% increase in health insurance and a  
127 2.5% COLA increase for full-time employees. Board members discussed fees for swim team,  
128 competition basketball, the increase cost to pool chemicals, and hockey fees.  
129  
130

131 Chairman Summerhays asked members to take time before the next meeting to review the  
132 budget draft.  
133

134 **ADJOURNMENT**

135 At 7:48 p.m. Councilmember Bradshaw made a motion to adjourn the meeting.  
136