

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 February 10, 2025, at 5:30 p.m.
4

5 Board Members present:

6 Councilmember Kate Bradshaw, Bountiful City **joined through Zoom at 5:37 p.m.*

7 Councilmember Dell Butterfield, West Bountiful City

8 Councilmember Suzette Jackson, North Salt Lake City

9 John Norman, Board Appointed Representative

10 Brett Steadman, Board Appointed Representative

11 Councilmember Spencer Summerhays, Centerville City

12 Mayor Ryan Westergard, Woods Cross City **arrived at 5:55 p.m.*
13

14 Staff In Attendance:

15 Tif Miller, Executive Director

Jayme Blakesley, District Attorney

16 Mary Gadd, Office Manager

Tyson Beck, District Clerk

17 Cory Haddock, Ice & Recreation Director

Tom Lund, Maintenance Supervisor

18 Wendy Jones, Fitness Coordinator
19

20 Others in Attendance:

21 Emily Fenwick (Bountiful), Cynthia Ong (Bountiful)
22

23 **WELCOME**

24
25 Chairman Summerhays opened the meeting at 5:30 p.m. and excused Councilmember
26 Bradshaw and Mayor Westergard.
27

28 **CITIZEN MATTERS**

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30 None.
31

32 **RECOGNITION OF EMPLOYEE OF THE MONTH**

33
34 Mr. Miller announced Emily Fenwick as the employee of the month.
35

36 **APPROVAL OF BOARD MEETING MINUTES**

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38 Minutes of the Administrative Control Board Meeting held on January 13th, 2025, was
39 approved on a motion made by Councilmember Butterfield, and was seconded by Mr. Steadman.
40 Board Members voted Butterfield, Jackson, Norman, Steadman, and Summerhays voted “aye.”
41

42 **REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW**
43 **FOR**

44
45 Mr. Miller highlighted the following expenditures:

- 46 • Bountiful City (line #15 & #112) – November & December 2024 utility payments
47 • Olympus Insurance (line #28) – reflects an \$18,000 increase for the current year premium

- 48 • Summit Energy (line #46) – December 2024 gas supply
49 • CEM Maintenance (line #67) – mostly chlorine
50 • Intermountain Business Forms (line #82) – backpacks for all 2025 races
51 **at 5:37 p.m. Councilmember Bradshaw joined the meeting through Zoom*

- 52
53 • Treetop Products (line #87) – additional seating for Ice Ribbon
54 • Hydro-Fit (line #96) – new equipment for water aerobics
55 • Peak Software Systems (line #103) – annual membership for point-of-sale software
56 • South Davis Sewer District (line #104) – rates have doubled since last year
57 • Revel Media Group (line #125) – replacement tv for meeting room
58

59 Total expenditures of \$2,115,459.42 for the period of January 1, 2025, to January 31, 2025,
60 was approved on a motion made by Mr. Norman, and seconded by Councilmember Jackson. Board
61 Members Bradshaw, Butterfield, Jackson, Norman, Steadman, and Summerhays voted “aye.”
62

63 **STAFF REPORT – CORY HADDOCK**

64
65 **at 5:55 p.m. Mayor Westergard arrived*
66

67 Cory Haddock reported on various ice and recreation programs and facilities. He is working
68 with 13 professional skating coaches, with 4-5 of them teaching on a weekly or daily basis. The
69 current Learn to Skate program has 106 students registered. Mr. Haddock shared that there is an
70 increase in excitement around hockey and learning to play. He is working with Davis School District
71 to host possible STEM classes on or in the ice rink. The current Jr. Jazz program has 2,544
72 participants with the addition of a second session for 7th-9th grade students. Youth soccer program is
73 open for registration with 775 participants and has received a donation from Land O’ Frost. Some
74 grades for Flag Football filled up within the first day and staff is reviewing adding an additional day.
75

76 **EXECUTIVE DIRECTOR REPORT**

77
78 Mr. Miller reported on the following items:

- 79 • In January the Grizz Cup Hockey Tournament utilized the ice rink
80 • Ice Rink will be closed in May for melting the ice, replacing dasher boards and rubber
81 flooring around the rink, and installing the entry turnstile
82 • Looking for training in rare emergency situations for the staff
83 • Membership sales have increased \$26,000 over the same time frame in 2024
84

85 **MISSION, VISION, AND CORE VALUES UPDATE**

86
87 Mr. Miller reported that he updated the mission and vision statements and adjusted the order
88 of the values and priorities from the feedback he received in the last meeting. Mr. Norman suggested
89 measuring and tracking the complaints and comments to see trends from the participants and users.
90 Councilmember Jackson added that surveys could be sent out to members once a year to gain
91 feedback.
92

93 Councilmember Butterfield made a motion to the Mission, Vision, and Core Values as
94 presented in the meeting. Mayor Westergard seconded the motion. Board Members Bradshaw,

95 Butterfield, Jackson, Norman, Steadman, Summerhays, and Westergard voted “aye.”

96

97 **SDRD POOL AND FACILITY PROJECTS**

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99

100 Mr. Miller reported that the subcommittee recently met with Davis School District officials
101 where they asked the District to compile costs for on-going operations and maintenance costs. Mr.
102 Miller walked through how he came to some figures for chemicals, supplies, utilities, and staffing
103 costs. Board Members suggested using a denominator of useable hours instead of a 24-hour day. Mr.
104 Miller will make the changes and report back.

105

106 **REVIEW AND APPROVAL OF ICE ARENA DASHER BOARD PURCHASE**

107

108 Mr. Miller shared that this item will be moved to the meeting in March as staff is working on
109 clarifying the quotes as it included several unwanted items.

110

111 **NEW WEBSITE UPDATE**

112

113 Mr. Miller reported over the next few days some changes will still be made but will go live
114 shortly.

115

116 **MEMBERSHIP REPORT**

117

118 Mr. Miller reported that insurance memberships will increase as the year goes on, walking
119 pass sales were high for January, and punch pass sales are currently low.

120

121 **ADJOURNMENT**

122

At 7:21 p.m. Mayor Westergard made a motion to adjourn the meeting.