

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 November 13, 2023, at 5:30 p.m.
4

5 Board Members present in person:

6 Rick Earnshaw, County Representative
7 Mayor Brian Horrocks, North Salt Lake City
8 Mayor Ken Romney, West Bountiful City
9 Mayor Ryan Westergard, Woods Cross City
10 Jennie Decker, County Representative
11 Councilmember Kate Bradshaw, Bountiful City
12 Councilmember Spencer Summerhays, Centerville City

13 Board Members present on Zoom:

14 Todd Meyers, County Representative
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16 Staff In Attendance:

17 Tif Miller, Executive Director	Tyson Beck, District Clerk
18 Mary Gadd, Office Manager	Jayne Blakesley, District Attorney
19 Cory Haddock, Ice & Recreation Director	Tom Lund, Maintenance Supervisor
20 Scott McDonald, Aquatics & Fitness Director	Wendy Jones, Fitness Supervisor
21 Galen Rasmussen, District Treasurer	

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23 Others in attendance:

24 Ruth Cannon (Bountiful), Ron Mortensen (Bountiful), John Norman Jr. (Bountiful), Erin
25 Ottley (Bountiful), Megan Wells (Centerville)
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27 **WELCOME**

28
29 Chairman Earnshaw opened the meeting at 5:31 p.m. and excused Mayor Ken Romney.
30

31 **CITIZEN MATTERS**

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33 John Norman commented that he is supportive of the District and finding the right amount of
34 subsidy. He hopes that water polo is not cut just because it doesn't bring in revenue. He stated that
35 competitive sports play a role at the facility and will possibly need administrative support.
36

37 Ruth Cannon questioned why the employees were paid during the shutdown of the facility.
38

39 Ron Mortensen commented the average citizen left the previous meeting believing that the
40 increase was voted down and reiterated that he disagrees with saying the tax increase is to keep up
41 with inflation. He asked that no further offerings be approved that the District can't pay for.
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43 Erin Ottley commented that she was shocked with her tax bill and asked that different choices
44 be made.
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46 Steve Carlson commented that the District should stop growing, it should remain at the
47 original parameters and let the private sector expand and grow.

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APPROVAL OF OCTOBER 9, 2023 BOARD MEETING MINUTES

Minutes of the Administrative Control Board Meeting held on October 9th, 2023, was approved on a motion made by Mayor Horrocks, and was seconded by Mayor Westergard. Chairman Earnshaw called for a roll call vote. Board Members Horrocks, Decker, Bradshaw, Earnshaw, Westergard, Summerhays, Romney, and Meyers voted “aye.” There were no “nays.”

REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW FOR OCTOBER 2023

Total expenditures of \$399,687.10 for the period of October 1, 2023, to October 31, 2023, was approved on a motion made by Mayor Westergard and seconded by Mayor Romney. Chairman Earnshaw called for a roll call vote. Board Members Horrocks, Decker, Bradshaw, Earnshaw, Westergard, Summerhays, Romney, and Meyers voted “aye.” There were no “nays.”

SDRD POLICY SUBCOMMITTEE UPDATES

Mr. Miller reported that sections four and five were updated and they refer to the pool facilities and ice facilities.

APPROVAL OF RESOLUTION 2023-08 ADOPTING UPDATED DISTRICT RULES AND REGULATIONS

Councilmember Summerhays made a motion to approve resolution 2023-08, adopting the South Davis Recreation District Rules and Regulations, and was seconded by Mayor Romney. Chairman Earnshaw called for a roll call vote. Board Members Horrocks, Decker, Bradshaw, Earnshaw, Westergard, Summerhays, Romney, and Meyers voted “aye.” There were no “nays.”

CONSIDERATION OF RESOLUTION 2023-07 SETTING NEW OPERATIONS TAX REVENUE FOR 2024

Chairman Earnshaw allowed each member the opportunity to make comments. Some thoughts that were shared was that future growth into the surrounding areas was always the vision during the formation of the District; The District has been mindful of other entities and cities who have increased their taxes; Recreation is a quality addition to a community that makes this area great to live in; The facility is beneficial to have and it should be preserved and maintained; Changes are needed to balance the budget and should be done by a combination of increase in use fees, levy increase, and a review of expenditures including personnel; The facility provides things that no business would otherwise offer to the community; The voters have voted to approve a range for the operations and maintenance subsidy at the time they approved the formation of the District.

Mayor Romney made a motion to postpone any action until after the budget discussion later in the meeting. Mayor Westergard seconded the motion. Board Members Romney, Summerhays, Westergard, Earnshaw, Bradshaw, Decker, Horrocks, and Meyers voted “aye.”

DISCUSSION ON CENTERVILLE JR. HIGH FIELD AND DISTRICT’S POSSIBLE USE

96 Cory Haddock reported that after talking with Centerville Jr. High that they are looking to
97 enter an interlocal agreement with the Recreation District to maintain the fields for the Recreation
98 District to use. Mr. Haddock reported he received a quote of \$28,000 per year but he was still
99 working on what savings the District might see on personnel expenses from consolidating playing
100 fields. Mr. Miller added that they are also looking into grants where school property is used for
101 recreation programs. Councilmember Summerhays suggested reaching out to Centerville's Park
102 department to discuss the possibility of utilizing them.

103
104 After a discussion, Board members asked the staff to come back in another meeting with a
105 spreadsheet comparing the quotes received on maintaining the fields, along with estimates on the
106 savings it would bring in personnel expenditures, and the revenues that the programs using it would
107 bring in. It was added to solicit quotes of where an outside company brings the fields up to playing
108 level but then one of the cities could provide the ongoing maintenance of them.

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110 **DISCUSSTION ON FY 2024 BUDGET**

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112 Mr. Miller noted the changes to the budget that were made after the previous meeting.

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114 • He added approximately \$40,000 in miscellaneous revenue from a 1-3% fee being charged if
115 paying by credit card
116 • The approved active shooter policy has now been added to the insurance line item in both
117 aquatics and ice
118 • Employee medical insurance was increased due to an employee electing to take coverage
119 • Utilities was increased by \$55,000 for the 2024 year
120 • Janitorial was increased if a new proposal on services comes in higher than the current
121 contract.

122
123 Mr. Miller also gave updated figures on the Capital budget based on more current data.

124
125 After several discussions, Councilmember Bradshaw made a motion for Mr. Miller to provide
126 a new draft budget that includes a proposal for a 1%, 3%, and 5% reduction and an analysis on cash
127 restrictions. Mayor Romney seconded the motion. Board Members Romney, Summerhays,
128 Westergard, Bradshaw, Earnshaw, Decker, Horrocks, and Meyers voted "aye."

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130 **CONTINUATION - CONSIDERATION OF RESOLUTION 2023-07 SETTING NEW**
131 **OPERATIONS TAX REVENUE FOR 2024**

132
133 Councilmember Bradshaw made a motion to continue Resolution 2023-07 until the December
134 11th, 2023, meeting. Mrs. Decker seconded the motion. Board Members Horrocks, Decker,
135 Bradshaw, Earnshaw, Westergard, Summerhays, Romney, and Meyers voted "aye."

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137 **DISCUSSION AND APPROVAL ON CAPITAL BUDGET FITNESS EQUIPMENT**

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139 Scott McDonald presented that the 2023 Capital Budget had planned replacements for
140 cardiovascular equipment that were previously deferred from 2022. Mr. McDonald reported that after
141 reviewing state contract holders that it is recommended to purchase a total of four pieces of
142 equipment, from Pacific Fitness and Woodway, for a total of \$48,153.00, which is under the

143 budgeted \$50,000.00.

144
145 Councilmember Bradshaw made a motion to approve the purchase of cardiovascular
146 equipment. Mayor Romney seconded the motion. Board Members Romney, Summerhays,
147 Westergard, Bradshaw, Earnshaw, Decker, Horrocks, and Meyers voted “aye.”

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149 **DISCUSSION AND APPROVAL ON CAPITAL BUDGET HOT WATER BOILER**

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151 Mr. Miller reported that \$45,000 was originally budgeted for a hot water boiler replacement.
152 Mr. Miller noted that the vendor is a sole source provider but that because it is a like-for-like
153 replacement, it can be installed by maintenance employees and can save the District almost \$27,000.

154
155 Councilmember Bradshaw made a motion to approve the purchase in the amount of
156 \$20,875.50 to Jensen Sales & Marketing. Mayor Horrocks seconded the motion. Board Members
157 Horrocks, Decker, Bradshaw, Earnshaw, Westergard, Summerhays, Romney, and Meyers voted
158 “aye.”

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160 **OTHER MATTERS**

161
162 None.

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164 **CLOSED SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION**
165 **AND TO DISCUSS THE CHARACTER OR PROFESSIONAL COMPETENCE OF AN**
166 **INDIVIDUAL**

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168 At 8:10 p.m. Mayor Horrocks made a motion to adjourn the Board Meeting and to move into
169 a closed session. Councilmember Summerhays seconded the motion. Chairman Earnshaw called for a
170 roll call vote. Board Members Horrocks, Decker, Bradshaw, Earnshaw, Westergard, Summerhays,
171 Romney, and Meyer voted “aye.” There was no “nays.”

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173 Attending the closed session was:

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175 Rick Earnshaw, County Representative
176 Mayor Brian Horrocks, North Salt Lake City
177 Mayor Ken Romney, West Bountiful City
178 Mayor Ryan Westergard, Woods Cross City
179 Jennie Decker, County Representative
180 Councilmember Kate Bradshaw, Bountiful City
181 Councilmember Spencer Summerhays, Centerville City
182 Tif Miller, Executive Director
183 Jayme Blakesley, District Attorney.