

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 June 17th, 2024, at 7:00 p.m.
4

5 Board Members present:

6 Mayor Brian Horrocks, North Salt Lake City
7 Mayor Ryan Westergard, Woods Cross City
8 Councilmember Dell Butterfield, West Bountiful City
9 Councilmember Kate Bradshaw, Bountiful City
10 Councilmember Spencer Summerhays
11

12 Staff In Attendance:

13 Tif Miller, Executive Director Jayme Blakesley, District Attorney
14 Tyson Beck, District Clerk Mary Gadd, Office Manager
15 Scott McDonald, Aquatics & Fitness Director
16

17 Others in attendance:

18 John Norman (Bountiful), Cynthia Ong (Bountiful), Mike Stagg (Centerville)
19

20 ***Agenda items were taken out of order***

21 **WELCOME**
22

23 Chairman Horrocks opened the meeting at 7:00 p.m.
24

25 **CITIZEN MATTERS**
26

27 None.
28

29 **RECOGNITION OF JUNE 2024 EMPLOYEES OF THE MONTH**
30

31 Mr. Miller recognized Erin Garner as the part-time employee of the month.
32

33 **APPROVAL OF MAY 13TH, 2024 BOARD MEETING MINUTES**
34

35 Minutes of the Administrative Control Board Meeting held on May 13, 2024, were approved
36 on a motion made by Councilmember Bradshaw, and was seconded by Mayor Westergard. Board
37 Members Horrocks, Westergard, Butterfield, Bradshaw, and Summerhays voted "aye."
38

39 **REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW**
40 **FOR MAY 2024**
41

42 Mr. Miller highlighted the following expenditures: Healthstream Fitness, USA (line #17), in
43 the amount of \$24,231.00, for the replacement stepmill cardio machines; Beck's Sanitation (line
44 #38), in the amount of \$2,185.32, for sand for the leisure pool filters; Intermountain Business Forms
45 (line #114), in the amount of \$4,336.01, for race shirts for the Splash N Sprint triathlon; Pink
46 Sunshine Resurfacing (line #169), in the amount of \$14,091.00, for the repairs to the water slide and
47 hot tub.

48
49 Total expenditures of \$520,753.83 for the period of May 1, 2024, to May 31, 2024, were
50 approved on a motion made by Councilmember Summerhays, and seconded by Councilmember
51 Butterfield. Board Members Horrocks, Westergard, Butterfield, Bradshaw, and Summerhays voted
52 “aye.”

53
54 **CLOSED SESSION TO DISCUSS THE CHARACTER OR PROFESSIONAL**
55 **COMPETENCE OF AN INDIVIDUAL**

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57 At 7:18 p.m. Councilmember Bradshaw made a motion to move into a closed session to
58 discuss the character or professional competence of an individual. Councilmember Summerhays
59 seconded the motion. Chairman Horrocks called for a roll call vote. Board Members Summerhays,
60 Westergard, Horrocks, Butterfield, and Bradshaw voted “aye.” There were no “nays.”

61
62 At 9:47 p.m. the open session resumed.

63
64 **DISCUSSION AND ACTION ON RESOLUTION 2024-08 APPROVING AN INTERLOCAL**
65 **AGREEMENT WITH BOUNTIFUL CITY**

66
67 Tyson Beck presented the board with the annual renewal of the interlocal agreement for
68 financial services that are provided. He said it reflects a 3.89% increase from the prior year and
69 Councilmember Bradshaw added that the City Council has considered and adopted the proposal.

70
71 Councilmember Summerhays made a motion to approve Resolution 2024-08 approving an
72 interlocal agreement with Bountiful City for services. Councilmember Bradshaw seconded the
73 motion. Chairman Horrocks called for a roll call vote. Board Members Bradshaw, Butterfield,
74 Horrocks, Westergard, and Summerhays voted “aye.” There were no “nays.”

75
76 **DISCUSSION AND ACTION ON RESOLUTION 2024-09 ADOPTING 2024 TAX RATES**

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78 Mr. Beck stated the resolution is to adopt the two tax rates, the debt service and the subsidy
79 rate which includes the \$775,000 increase that was approved. Mr. Beck noted that imbedded in the
80 debt service levy is the reduction of \$190,459 to continue to decrease the over collection.

81
82 Mayor Westergard made a motion to approve Resolution 2024-09 adopting a tax rate for the
83 purpose of levying taxes for the year 2024. Councilmember Butterfield seconded the motion.
84 Chairman Horrocks called for a roll call vote. Board Members Summerhays, Westergard, Horrocks,
85 Butterfield, and Bradshaw voted “aye.” There were no “nays.”

86
87 **ADJOURNMENT**

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89 At 10:02 p.m. Mayor Westergard made a motion to adjourn the meeting. Councilmember
90 Summerhays seconded the motion.