

1 **South Davis Recreation District**  
2 **Administrative Control Board Meeting**

3 March 15, 2021, at 3:00 p.m.  
4

5 Board Members present via Zoom:

6 Mayor Len Arave, North Salt Lake  
7 Todd Meyers, County Representative  
8 Mayor Rick Earnshaw, Woods Cross  
9 Councilmember Tami Fillmore, Centerville  
10 Bret Millburn, County Representative  
11 Mayor Ken Romney, West Bountiful  
12 Marti Money, County Representative  
13 Mayor Randy Lewis, Bountiful  
14

15 Others in attendance:

16 Tif Miller, Executive Director  
17 Todd Godfrey, District Attorney  
18 Tyson Beck, District Clerk  
19 Galen Rasmussen, District Treasurer  
20 Scott McDonald, Aquatics & Fitness Director  
21 Tom Lund, Maintenance Supervisor  
22 Mary Gadd, Office Manager  
23 Cory Haddock, Ice & Recreation Director  
24 Haley Turner, Recreation Specialist  
25 Lizie Allen, Aquatic Program Manager  
26 Ron Mortensen, Bountiful Resident  
27 Nathan Leavitt, VCBO Architects  
28 Brett Tippets, VCBO Architects  
29 Whitney Ward, VCBO Architects  
30 Jessica Merrill, Tourism Director for Davis County  
31 Randy Elliot, Davis County Commissioner  
32 Rick Sandberg, Hogan Construction  
33

34 **WELCOME**  
35

36 Chairman Arave opened the meeting at 3:01 p.m.  
37

38 **CITIZEN COMMENTS**  
39

40 None.  
41

42 **APPROVAL OF MINUTES FOR OCTOBER 19<sup>TH</sup>, NOVEMBER 16<sup>TH</sup>, DECEMBER 21<sup>ST</sup>**  
43 **IN 2020; JANUARY 11<sup>TH</sup> AND FEBRUARY 8<sup>TH</sup> IN 2021 BOARD MEETINGS**  
44

45 Chairman Arave called for separate motions for the meeting minutes.  
46

47 Minutes of the Administrative Control Board meeting held on October 19, 2020 was

48 approved on a motion made by Mayor Lewis and was seconded by Mr. Meyers. Board Members  
49 Arave, Meyers, Earnshaw, Fillmore, Millburn, Romney, Lewis, and Money voted “aye.”  
50

51 Minutes of the Administrative Control Board meeting held on November 16, 2020 was  
52 approved on a motion made by Mayor Earnshaw and was seconded by Mr. Meyers. Board  
53 Members Arave, Meyers, Earnshaw, Fillmore, Millburn, Romney, Lewis, and Money voted  
54 “aye.”  
55

56 Minutes of the Administrative Control Board meeting held on December 21, 2020 was  
57 approved on a motion made by Mr. Meyers and was seconded by Mr. Millburn. Board Members  
58 Arave, Meyers, Earnshaw, Fillmore, Millburn, Romney, Lewis, and Money voted “aye.”  
59

60 Minutes of the Administrative Control Board meeting held on January 11, 2021 was  
61 approved on a motion made by Mayor Lewis and was seconded by Mayor Earnshaw. Board  
62 Members Arave, Meyers, Earnshaw, Fillmore, Millburn, Romney, Lewis, and Money voted  
63 “aye.”  
64

65 Minutes of the Administrative Control Board meeting held on February 8, 2021 was  
66 approved on a motion made by Mr. Meyers and was seconded by Councilmember Fillmore.  
67 Board Members Arave, Meyers, Earnshaw, Fillmore, Millburn, Romney, Lewis, and Money  
68 voted “aye.”  
69

#### 70 **REVIEW & APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW** 71 **FOR FEBRUARY 2021** 72

73 Total expenditures of \$423,779.71 for the period of February 1 to February 28, 2021 was  
74 approved on a motion made by Mayor Earnshaw and was seconded by Mr. Meyers. Chairman  
75 Arave called for a roll call voted with Board Members Romney, Earnshaw, Millburn, Meyers,  
76 Money, Lewis, Fillmore and Arave voting “aye.”  
77

78 Mr. Miller brought attention to a new included graph that shows the cash trend over the  
79 past 18 months, before the effects of covid occurred.  
80

#### 81 **MASTER PLAN UPDATE** 82

83 Whitney Ward talked about the next steps and recommended finding public advocates to  
84 engage with and gain the communities support for the project. Board Members discussed how to  
85 reach out to the community and the types of people to form an advocacy group.  
86

87 Jessica Merrill briefly talked about a county strategy to bring in a youth sports focused  
88 facility in Farmington and recommended to the Board to keep the county apprised of the  
89 District’s plans in the event of a partnership. Board Members asked questions regarding the  
90 Farmington project and scope.  
91

#### 92 **UPDATE ON LEISURE POOL ROOF PROJECT** 93

94 Nathan Leavitt updated Board Members that there are 2 mechanical units, each one  
95 serving its own pool space, and they are nearing the end of their lifespan. Mr. Leavitt proposed a

96 larger unit of higher quality with increased air flow. Mr. Leavitt reported there is a refrigerated  
97 unit and a non-refrigerated unit, but the refrigerated unit has a \$180,000 higher cost. Chairman  
98 Arave inquired what benefit the refrigerator unit has and what are the expected operational cost  
99 to the unit. Mr. Leavitt answered that the refrigerated unit would remove the moisture from the  
100 air and there would be an upgrade to the electrical for powering the unit. Brent Tippetts added  
101 that the refrigerated unit would improve the air flow and circulation.  
102

103 Mr. Godfrey advised if the Board wanted to go the route of the refrigerated system to  
104 have Mr. Miller add it to the April agenda for a different decision.  
105

### 106 **DISCUSSION REGARDING DISTRICT COVID-19 REGULATIONS POST PUBLIC** 107 **HEALTH ORDER AND MASK MANDATE** 108

109 Mr. Miller reported that the public health order expires March 25<sup>th</sup>, and the state mask  
110 mandate is expected to end April 10<sup>th</sup>. Mr. Miller asked if staff should continue to enforce masks  
111 and other regulations. Mayor Earnshaw expressed that masks have been advised by medical  
112 professionals and to keep mask protocols until the County Health Department does not require  
113 them. Mr. Godfrey advised that HB294 limits the decisions that the District can make and needs  
114 to be studied before a definitive decision can be given. Mr. Miller suggested to hold a special  
115 meeting in another week or two when more information will be known.  
116

### 117 **MEMBERSHIP REPORT** 118

119 Mr. Miller reported that membership sales have obviously seen a change from early  
120 2020 to now but that numbers show sales have plateaued and is hopeful to start seeing increased  
121 numbers.  
122

### 123 **EXECUTIVE DIRECTOR REPORT** 124

125 Mr. Miller reported that he met with the School District and outlined the concerns  
126 regarding the interlocal agreement, and he is awaiting word from them on the next steps.  
127

128 Mr. Miller highlight the following events:

- 129 • Iron Cup Hockey Tournament being held all week-long starting March 22nd
- 130 • Egg Dive on April 3rd with social distance measures in place  
131

132 Mr. Miller also reported the District held a couple of extra swim meets because the pool  
133 was available and was requested for high school state meets.  
134

### 135 **OTHER MATTERS** 136

137 Mr. Meyers remarked about skating at the Ice Ribbon on the last day it was open.  
138

### 139 **NEXT SCHEDULED BOARD MEETING** 140

141 The next scheduled Board meeting will be on April 19, 2021.  
142

143 At 4:36 p.m., Mayor Earnshaw made a motion to move to a closed meeting, to discuss the  
144 purchase, exchange, or lease of real property. Mrs. Money seconded the motion. A roll call vote  
145 was held and Board Members Romney, Fillmore, Millburn, Money, Earnshaw, Lewis, Arave,  
146 and Meyers voted “aye.”

147

148 Attending the closed meeting was:

149

150 Councilmember Tami Fillmore, Centerville

151 Todd Meyers, County Representative

152 Mayor Randy Lewis, Bountiful

153 Mayor Rick Earnshaw, Woods Cross

154 Marti Money, County Representative

155 Mayor Len Arave, North Salt Lake

156 Mayor Ken Romney, West Bountiful

157 Bret Millburn, County Representative

158 Todd Godfrey, District Attorney

159 Tif Miller, Executive Director

APPROVED