

**South Davis Recreation District
Administrative Control Board Meeting**

Aug 15, 2016, at 3:45 p.m.
at the Recreation Center

Attendance: **Board Members**
Mayor Rick Earnshaw, Woods Cross
Mayor Ken Romney, West Bountiful
Commissioner Bret Millburn, Davis County
Marti Money, County Representative
Mayor Len Arave, North Salt Lake

Others:	John Miller, Executive Director	Cory Haddock
	Todd Godfrey, Attorney	Haley Turner
	Tyson Beck, Clerk	Mary Gadd
	Heidi Kearsley	Tom Lund
	Marcie Burrill	Kathleen Steadman

WELCOME

Vice Chairman Rick Earnshaw opened the meeting at 3:55pm and excused Councilmember Fillmore and Chairman Randy Lewis.

CITIZEN MATTERS

None.

MINUTES OF JUNE 20, 2016 BOARD MEETING APPROVED

Minutes of the Administrative Control Board meeting held on June 20, 2016, was approved on a motion made by Mrs. Money and seconded by Mayor Arave. Board Members Earnshaw, Romney, Millburn, Money and Arave voted “aye.”

JUNE EXPENDITURES APPROVED

John Miller noted the following expenditures: American Mechanical Systems, in the amount of \$4,108.68, for a pool roof top unit repair. Contractors Heating & Cooling Supply, in the amount of \$914.16, for a racquetball roof top unit repair. Resort Contract Furninshings, Inc, in the amount of \$2,546.47, for pool side lounge chairs. Utah Jazz, in the amount of \$28,441.00, for the Districts Jr. Jazz winter season. Contemporary Image, in the amount of \$10,123.85, for shirts for races, staff uniforms and a few miscellaneous expenses.

Total expenditures of \$613,740.11 for the period of June 1, 2016 to June 30, 2016 was approved on a motion made by Mayor Romney and seconded by Commissioner Millburn. Board Members Earnshaw, Romney, Millburn, Money and Arave voted “aye.”

JUNE FINANCIAL STATEMENTS REVIEWED

John Miller reported that Pool revenues are at 52.1%, Recreation revenues are at 76.6% and Ice revenues are at 50.8%. Expenditures for Pools is at 41.4%, Recreation is at 48.7% and Ice is at 41.7%.

JULY EXPENDITURES APPROVED

John Miller noted the following expenditures: Wasatch Front Fish Market, in the amount of \$1,595.00, for swim meet fees for the Districts team. Battery Systems Inc., in the amount of \$450.84, for replacing the battery in the floor scrubber. CEM Aquatics, in the amount of \$2,622.79, for replacing the UV lights in the pool. Innovative Timing Systems, Inc., in the amount of \$2,018.00, for an antenna and race chips for the races. Riedell Shoes, Inc., in the amount of \$8,063.54, for replacing 300 pairs of rental skates. American Soccer Company, Inc., in the amount of \$3,573.07, for jerseys. Pacific Water, Inc., in the amount of \$566.14, for a carbon tank filter for the reverse osmosis system in the Ice Rink.

Total expenditures of \$444,553.82 for the period of July 1, 2016 to July 31, 2016 was approved on a motion made by Mayor Romney and seconded by Mrs. Money. Board Members Earnshaw, Romney, Millburn, Money and Arave voted "aye."

JULY FINANCIAL STATEMENTS REVIEWED

John Miller reported that Pool revenues are at 62%, Recreation revenues are at 82.8% and Ice revenues are at 59.2%. Expenditures for Pools is at 52.4%, Recreation is at 56.4% and Ice is at 50.5%.

REPORT ON PARTIAL CLOSING OF THE FACILITY FOR ANNUAL PREVENTATIVE MAINTENANCE

MEMO ON BIDS FOR REPLACING AQUATIC HALLWAY & DRESSING ROOM FLOORING

The District staff solicited bids from companies on re-coating the aquatic area flooring. Funds were budgeted for this work in the 2016 Capital Budget but only at \$20,000 and the recommended company bid was \$28,000. Mrs. Money inquired where the difference would come from. Mr. Miller answered it would come from the Reserve for Repair & Replacement but that other projects budgeted from the Capital Budget were coming in under their initial amounts.

It is the District's recommendation that the contract be awarded to Finn-Wall Specialties for \$27,892.00. Mayor Romney made a motion to approve awarding the bid to Finn-Wall and was seconded by Mayor Arave. Board Members Earnshaw, Romney, Millburn, Money and Arave voted "aye."

MEMO ON RE-PLASTERING HOT TUB

Bids were solicited to re-plaster the hot tub during the upcoming facility closure. The 2016 Capital Budget had \$10,000 allocated to the repair. It is the staff recommendation to go with Cambria, in the amount of \$4,605.00. Cambria has worked previously with the District in replastering the outdoor pool.

Mayor Romney made a motion to award the bid to Cambria, in the amount of \$4,605.00, and was seconded by Mayor Arave. Board Members Earnshaw, Romney, Millburn, Money and Arave voted “aye.”

FACILITY EVENTS

John Miller reported on upcoming events at the Recreation Center:

- Race Series: Handcart Half Marathon July 23rd had over 600 participants
- American Red Cross Lifeguard Games – the District submitted 2 teams and they placed 2nd and tied for 3rd.
- Movie Night – August 13th – Inside Out
- Copper Cup – August 18th-20th – 276 participants, some from out of state
- Dogapoolooza – Sept 10th - \$5 per dog

Mrs. Money expressed concern that an announcement be made for the District’s races that cross the railroad tracks that participants will be disqualified if they go around the guard arms.

OTHER MATTERS

Mrs. Money asked Cory Haddock to report to the Board about additional fields. Mr. Haddock told the Board that the School District currently has no additional fields to use for Recreation District’s programs, like soccer and flag football. Mr. Haddock reported that an agreement could be made with School District for 11 acres of land they own where the Recreation District would sod and maintain the land until the School District needed it.

Next Board meeting will be September 19, 2016 at 3:30 p.m. but will start with a walk through of the facility.

Meeting adjourned at 4:50 p.m. on a motion made by Mayor Romney, seconded by Mrs. Money.

****approved September 19, 2016****