

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 March 13, 2023, at 5:30 p.m.
4

5 Board Members present in person:

6 Rick Earnshaw, County Representative
7 Todd Meyers, County Representative
8 Councilmember Spencer Summerhays, Centerville City
9 Councilmember Kate Bradshaw, Bountiful City
10

11 Board Members present on Zoom:

12 Mayor Brian Horrocks, North Salt Lake City
13

14 Staff In Attendance:

15 Tif Miller, Executive Director
16 Mary Gadd, Office Manager
17 Jayme Blakesley, District Attorney
18 Tyson Beck, District Clerk
19 Kathleen Steadman, Aquatics Operations

19 Others In Attendance:

20 Cynthia Ong (Bountiful), Kathryn Jaspersen (North Salt Lake), Chris & Peter Unwin
21 (Bountiful), John Norman (Bountiful), Ron Mortensen (Bountiful)
22

23 ***Agenda items were taken out of order***
24

25 **WELCOME**
26

27 Chairman Earnshaw opened the meeting at 5:32 p.m. and excused Mayor Romney and Mayor
28 Westergard.
29

30 **CITIZEN MATTERS**
31

32 Chris Unwin commented about the earlier starting times for the water aerobics classes during
33 the summer months and expressed difficulty by some to make it in that early. She also pointed out
34 how quickly the lazy river can get crowded and that some may find the repetition of walking the river
35 boring.
36

37 Kathryn Jaspersen asked if delivery of the pool ramp is known, and Mr. Miller answered that
38 delivery is being coordinated.
39

40 **APPROVAL OF MINUTES FOR FEBRUARY 13TH, 2023**
41

42 Minutes of the Administrative Control Board Meeting held on February 13th, 2023, was
43 approved on a motion made by Councilmember Bradshaw, and was seconded by Councilmember
44 Summerhays. Board Members Earnshaw, Meyers, Summerhays, Bradshaw, and Horrocks voted
45 "aye."
46

47 **REVIEW & APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW FOR**

48 **JANUARY 2023**

49
50 Mr. Miller highlighted the expenditure on line 79, to Ronald Matik, in the amount of
51 \$6,651.00 for the annual water polo fund raiser. Councilmember Summerhays asked how much was
52 raised from selling. Mr. Miller explained he didn't know that figure and would report back next
53 month.

54
55 Mr. Miller highlighted the expenditure on line 114, to Frank J. Zamboni Inc., in the amount of
56 \$4,555.00 for a transfer case. He explained it was an unscheduled expense.

57
58 Councilmember Summerhays inquired how much revenue the Sweethearts Race brought in
59 and noted the expenditures on line 23 (\$1,190.97) and line 83 (\$1,547.76). Mr. Miller said he would
60 look into it.

61
62 Total expenditures of \$457,709.14 for the period of February 1, 2023, to February 28, 2023,
63 was approved on a motion made by Councilmember Summerhays and seconded by Mr. Meyers.
64 Board Members Earnshaw, Meyers, Summerhays, Bradshaw, and Horrocks voted "aye."

65
66 Mr. Miller highlighted admissions, programs and memberships are all seeing increases in the
67 year. Councilmember Summerhays asked Mr. Miller to review the front desk procedures for people
68 coming in under the various insurance programs.

69
70 **SUBCOMMITTEE UPDATES**

71
72 Mr. Miller informed the board that the work session that Davis School District is holding
73 shortly is exclusively for the School District and asked Mayor's and Councilmember's to get with
74 any School Board members in their District.

75
76 Mr. Miller mentioned that the contract with CBRE was a 2-year agreement, and a decision
77 would need to be made on extending it or allowing it to run out.

78
79 **UPDATE ON POOL RAMP AND ADDITIONAL SENIOR PARKING**

80
81 Mr. Miller explained the ramp has been ordered and he is waiting for the company to
82 coordinate delivery with him. Once it arrives staff will work quickly to find the best way to install and
83 remove the ramp to get it operational.

84
85 **UPDATE ON CONCESSIONS VENDOR**

86
87 Mr. Miller informed the Board that the vendor has approved contract terms and he is hopeful
88 that they will be operational within the next few weeks. Mr. Miller reported that they are maintaining
89 the partnership with Pepsi and they will be operating the outdoor concessions.

90
91 **MEMBERSHIP REPORT**

92
93 Mr. Miller reported increases in membership sales from 2022 and attendance has increased as
94 well.

95

96 **DISCUSSION ON DISTRICT FINANCES**

97
98 Chairman Earnshaw stated that the Board should now start discussions on District finances
99 and the decisions on the tax levy, bonding on an additional facility, and the pool expansion.
100 Councilmember Bradshaw said the full city council will need to give their approval of the pool
101 project. Mr. Miller reported that he was still waiting to hear back from the architects on the changes
102 that were asked about.

103
104 Councilmember Summerhays asked Chairman Earnshaw for a suggested path forward in
105 terms of finding a consensus from the Board on the amount of the levy. Chairman Earnshaw stated
106 that each member needs to study the spreadsheet that Mr. Beck has created and find their comfort
107 level.

108
109 Mr. Meyers asked for an operating budget on any expansion on the current facility and on the
110 additional facility.

111
112 **BOARD CHAIR REPORT**

113
114 . Chairman Earnshaw reported that Mrs. Money has resigned from the Board due to personal
115 circumstances. Councilmember Summerhays expressed appreciation for her time she served on the
116 Board and the valuable feedback she provided as a regular user of the facility.

117
118 **EXECUTIVE DIRECTOR REPORT**

119
120 Mr. Miller reported on the following:

- 121
122
- 123 • Water polo season has started
 - 124 • Ice Ribbon has closed for the season and was successful
 - 125 • 16th Anniversary (March 6th) – food donated by Texas Roadhouse
 - 126 • Iron Cup Hockey Tournament – March 23rd - 26th
 - 127 • Racquetball Tournament – March 21st – 25th
 - 128 • Spring Sports registrations are up 130 participants
 - 129 • URPA Conference – March 13th-15th

130 Councilmember Summerhays inquired about the possibility of enclosing the cycle bikes. Mr.
131 Miller stated they have looked into replacing the system to be more aesthetically pleasing and
132 estimated a \$4,000 cost.

133
134 **NEXT BOARD MEETING**

135
136 The next meeting will be Monday, April 17th at 3:00 p.m..

137
138 **OTHER MATTERS**

139
140 None.

141
142 **ADJOURN**

143
144 At 6:31 p.m., Councilmember Bradshaw made a motion to adjourn. Councilmember
145 Summerhays seconded the motion.

APPROVED