

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 August 17, 2020, at 3:00 p.m.
4

5 Board Members present via Zoom:

6 Councilmember Tami Fillmore, Centerville
7 Marti Money, County Representative
8 Mayor Len Arave, North Salt Lake
9 Todd Meyers, County Representative
10 Mayor Ken Romney, West Bountiful ***arrived before 3:10 p.m.*
11 Mayor Rick Earnshaw, Woods Cross ***arrived at 3:10 p.m.*
12 Bret Millburn, County Representative ***arrived at 3:13 p.m.*
13 Mayor Randy Lewis, Bountiful ***arrived at 3:33 p.m.*
14

15 Others in attendance:

16 Jayme Blakesly, District Attorney
17 Tif Miller, Executive Director
18 Tyson Beck, District Clerk
19 Galen Rasmussen, District Treasurer
20 Mary Gadd, Office Manager
21 Haley Turner, Recreation Specialist
22 Kathleen Steadman, Aquatics Operation Manager
23 Lizie Allen, Aquatic Program Manager
24 Scott McDonald, Aquatics & Fitness Director
25 Cory Haddock, Ice & Recreation Director
26 Wendy Jones, Fitness Coordinator
27 Cynthia Ong, Bountiful Resident
28 Whitney Ward, VCBO Architecture
29 Benjamin Donner, American Red Cross
30

31 **WELCOME**

32
33 Chairwoman Fillmore opened the meeting at 3:02 p.m. without a quorum.
34

35 **CITIZEN COMMENTS**

36
37 Cynthia Ong addressed an issue of duplicate registrations for private swim lessons that
38 she witnessed here at the facility and one for the learn-to-skate program where registrations
39 weren't working and didn't have the right number of participants allowed.
40

41 **RED CROSS LIFEGUARD AWARD PRESENTATION**

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43 Mr. Benjamin Donner, the Executive Director of the Red Cross of Northern Utah,
44 presented the Red Cross Lifesaving Award to 11 individuals on the District lifeguarding staff for
45 three separate occurrences. The first event involved Dylan Suarez, Kylie Gardner, and Taralyn
46 Meloni. The second event involved Brooklin Burrell, Scott Slinn, Andrew Hess and Kellis
47 Flitton. The third event involved Roselyn Crow, Maleigh Kessler, Paul Williams and Josh
48 Merrill. Board Members applauded the staff and thanked them for their amazing work.
49

50 ***Chairwoman Fillmore noted that a quorum was now present as Mayor Romney, Mayor*
51 *Earnshaw and Mr. Millburn linked in during the award presentation. ***

52
53 **REVIEW & APPROVAL OF MINUTES FOR MAY 18TH, 2020 AND JUNE 1ST, 2020**

54
55 Minutes of the Administrative Control Board meeting held on May 18th, 2020 and June
56 1st, 2020, was approved on a motion made by Mrs. Money, and seconded by Mayor Romney.
57 Board Members Fillmore, Money, Arave, Meyers, Romney, Earnshaw, and Millburn voted
58 “aye.”

59
60 **REVIEW & APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW**
61 **FOR JUNE 2020**

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63 Total expenditures of \$464,224.26 for the period of July 1, 2020 to July 31, 2020 were
64 approved on a motion made by Mayor Earnshaw and seconded by Mr. Meyers. A roll call vote
65 was held and Board Members Fillmore, Money, Arave, Meyers, Romney, Earnshaw, and
66 Millburn voted “aye.”

67
68 **MASTER PLAN UPDATE**

69
70 Whitney Ward gave an overview of changes to the District Master Plan that the steering
71 committee has made. The committee’s focus was spent on updating the program & service
72 analysis, District wide capacity analysis, trends in recreation and the existing opportunities with
73 the current Recreation Center.

74
75 Mrs. Ward highlighted that the committee moved from adding additional family changing
76 rooms to creating one large gender-neutral family orientated changing rooms and adding
77 dedicated swim team locker facilities.

78
79 ***Mayor Randy Lewis arrived***

80
81 Mrs. Ward continued that other updates included childcare improvements, creating a west
82 entry, changing the bouldering cave to a fitness space, and adding a 50-meter pool and wave
83 rider.

84
85 Mrs. Ward stated that nothing was changed with the satellite facility but has provided an
86 operational pro-forma. Mrs. Ward and Board Members discussed the costs of the satellite
87 facility, the size being adequate to fulfill District needs, expanding the satellite facility in the
88 future.

89
90 Mrs. Ward offered to hold a virtual open house event with the steering committee and to
91 hopefully complete the Master Plan in September or October. Mayor Lewis asked what options
92 were being explored to ensure a certain number of people is reached to provide input. Mrs. Ward
93 stated outreach in the COVID-19 era but stated that virtual engagement has been successful and
94 is likely to draw working professionals and parents.

95
96 **COVID-19 DISCUSSTION AND UPDATE**

97
98 Mr. Miller reported that staff will soon be adding back rentals and reservations, Jr. Jazz
99 registration has begun and will allow one spectator per player and they must wear a mask

100 because of Davis School District requirement to use their facilities. Mr. Miller and Board
101 Members engaged in a discussion on masks and whether to require them in the facility. The
102 direction the Board gave was to follow Health Department guidelines and encourage patrons to
103 wear masks whenever possible.

104

105 **EXECUTIVE DIRECTOR REPORT**

106

107 Mr. Miller reported on the following:

108

- 109 • New janitorial service to start August 31st
- 110 • Leisure Pool roof RFP has received 2 bids that are being evaluated
- 111 • Movie in the Park – 60 attendees
- 112 • Spook-tacular will be held as a modified event

113

114 **NEXT BOARD MEETING**

115

116 The next Board meeting will be on August 31st, 2020.

117

118 **OTHER MATTERS**

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120 Chairwoman Fillmore asked that an update on conversation with Davis School District on
121 gym usage be put onto the next agenda.

122

123 Chairwoman Fillmore made a motion to move to a closed session to discuss pending or
124 reasonably imminent litigation at 4:21 p.m. The motion seconded by Mr. Millburn. A roll call
125 vote was held and Board Members Fillmore, Money, Millburn, Meyers, Arave, Romney, and
126 Lewis voted “aye.” Mayor Earnshaw was not present for the closed session.

127

128 Mayor Romney made a motion to adjourn the closed session at 4:30 p.m. and was
129 seconded by Mr. Meyers. Board Members Fillmore, Money, Millburn, Meyers, Arave and
130 Romney voted “aye.”

131

132 Meeting adjourned at 4:30 p.m. on a motion made by Chairwoman Fillmore and was
133 seconded by Mr. Meyers.